

## **NATIONAL ARMY MUSEUM COUNCIL**

### **Minutes of the 157<sup>th</sup> Meeting of the Museum Council** **Held at the National Army Museum Chelsea** **At 1000hrs on Thursday 24<sup>th</sup> November 2016**

#### **Present**

General Sir Richard Shirreff (Chairman), Mr Keith Baldwin, Brigadier Douglas Erskine Crum, Professor William Philpott, Lt Gen Sir Barney White-Spunner, Mr William Wells, Ms Jessica Spungin, Field Marshal Sir John Chapple, The RT Hon The Lord Hamilton of Epsom.

Mr Richard Hughes, Brigadier Martyn Gamble, Mr Mike Robbins.

The Director General, Museum Director, Assistant Director (Public Programmes), Committee Clerk (Minutes), National Army Museum.

#### **Item 1: Tour of the building**

The Museum Director led Council Members on a tour of the building.

#### **Item 2: Opening remarks**

The Chairman welcomed those present and introduced Brigadier Martyn Gamble and Mr Mike Robbins.

#### **Item 3: *Register of Members' Interests***

The *Register* was made available in accordance with *Charity Commission* advice. There were no additions made and no conflicts of interest were declared.

#### **Item 4: Apologies for absence**

Apologies had been received from HRH The Duke of Kent, Royal Patron of the National Army Museum, Mr Patrick Aylmer, Ms Brenda Hobday, Ms Caroline Wyatt, Mr Patrick Bradley and Ms Deborah Younger.

#### **Item 5: Minutes of the 156<sup>th</sup> Meeting of Council, held on 14 July 2016**

The Minutes of the 156<sup>th</sup> meeting were approved by Council and the Chairman was authorised to sign them as a true record.

#### **Item 6: Matters Arising**

##### **6.1 Siborne Model**

Council agreed they had a fiduciary and regulatory responsibility and would seek Counsel to assess the strength of RUSI's claim.

#### **Item 7: Reports from Committee**

## **7.1 Building for the Future**

The Building for the Future Committee had been meeting once a month to closely monitor the programme, budget and quality of the project.

The Director General announced that Her Majesty The Queen will be opening the Museum on Thursday March 16<sup>th</sup> 2017.

## **7.2 Acquisition & Disposal**

The Chairman of the Acquisition and Disposal Committee (A&D) updated Council on two projects.

The A&D Chairman agreed to remain as a co-opted Member after his term concluded in April 2017.

## **7.3 NAMTL**

The Director General outlined the report and there were no major points for Council's attention.

## **7.4 Audit & Risk Assurance**

The annual accounts had been laid before Parliament at the appropriate time.

### **7.4.1 Succession Planning**

Council agreed on a strategy to recruit new Members and the Chairman thanked everyone who had extended their terms to see the programme through.

## **7.5 Appeal & Marketing**

It was agreed that the Appeal & Marketing Group would remain dormant until the refurbishment project had been completed.

## **7.6 NAM Foundation**

A resolution was put forward to Council for a new procedural mechanism which was passed.

## **Item 8: Finance**

### **8.1 Management Accounts 2016-17/Cash Flow to 31 October**

The Audit & Risk Assurance Committee was satisfied with the revenue and cash flow.

### **8.2 Non-Public Account: Investments & Holdings**

Council were comfortable with the figures.

### **8.3 NAMTL Accounts to 31 October**

Council noted the NAMTL accounts.

#### **8.4 Major Project Report**

The Museum Director reported on the progress of the major project.

#### **Item 9: Draft Strategic Plan 2017-2022**

The Director General presented the Museum's five-year strategic plan.

#### **Item 10: Business Plan**

##### **10.1 Museum Re-opening**

The Director General summarised the plans for the Royal Preview and Grand Opening.

#### **Item 11: Marketing Strategy**

The Assistant Director (Public Programmes) presented the Museum's marketing strategy.

#### **Item 12: Any Other Business**

The Head of Arms & Services, Home Command, offered his support to the Museum which was received with enthusiasm.

#### **Item 13: 2017 Dates of Council & Committee meetings**

Council agreed to meet in February rather than March 2017 due to launch activity.

The Director General concluded the meeting and invited Council members to a private discussion with the Chairman.