

## NATIONAL ARMY MUSEUM COUNCIL

### Summary Minutes of the 155th Meeting

**Date:** 17 March 2016

**Location:** The Supreme Court, Parliament Square

**Present:** General Sir Richard Shirreff (Chairman), Mr Patrick Aylmer, Mr Keith Baldwin, Mr Patrick Bradley, Brigadier Douglas Erskine Crum, Professor William Philpott, Mr William Wells, Mrs Deborah Younger

Ms Brenda Hobday, Mr Richard Hughes, Ms Tara Wilkinson, Ms Helen Morris.

The Director General, Museum Director, Assistant Director (Public Programmes), Assistant Director (Collections) (Minutes), Assistant Director (Human Resources), Assistant Director (Commercial & Visitor Experience).

#### Item 1: Opening remarks

The Chairman welcomed Ms Helen Morris of PricewaterhouseCoopers to the meeting. He said that while the immediate focus remained on the refurbishment, the focus today would be on the Business Plan.

Council agreed to the extension of terms for Keith Baldwin, Patrick Bradley, Deborah Younger and Barney White-Spunner until April 2017.

#### Item 2: *Register of Members' Interests*

The *Register* was once again made available before the meeting, in accordance with *Charity Commission* advice.

#### Item 3: Apologies for absence

These had been received from HRH The Duke of Kent, Royal Patron of the National Army Museum, The Rt Hon Lord Hamilton of Epsom, Field Marshal Sir John Chapple, Honorary Vice Patron, Ms Jessica Spungin, Lt Gen Sir Barney White-Spunner and Ms Caroline Wyatt.

#### Item 4: Minutes of the 154th Meeting of Council, held on 19 November 2015

Council approved the Minutes and the Chairman signed them as a true record.

#### Item 5: Matters Arising

Siborne Model: The Chairman provided an update following a meeting he had with the Director General of the RUSI. Advice from the Museums Association and Charity Commission would be sought in addition to legal opinion.

#### Item 6: Reports from Committee

##### 6.1 Building for the Future

The Chair of the Committee reported on the challenges of the programme.

##### 6.2 NAMTL

The Chair of the Committee said preparations to begin trading were progressing well.

### **6.3 Audit and Risk Assurance**

The Committee had met last week and dealt with a number of financial reports.

### **6.4 Appeal**

The Director General reported that the Appeal Committee had met in February and significant progress had been made with fundraising.

### **Item 7: Business Plan 2016-17**

The Director General gave a presentation on the Business Plan for the next year.

### **Item 8: Finance**

#### 8.1 Management Accounts 2015-16/Cash Flow to 29 February

The accounts are on budget.

#### 8.2 Non-Public Account: Investments

The investments are currently stable.

#### 8.3 NAMTL Accounts to 29 February

The accounts were presented to the meeting.

#### 8.4 Reserves Policy

Council agreed to support the amended policy.

### **Item 9: Triennial Review**

The Director General reported on the review which recommended that NAM would remain an ENDPB. The second stage of the review was in progress. PricewaterhouseCoopers had been commissioned by the MOD to review this.

### **Item 10: Information Assurance Annual update**

This was being completed in regard to information asset owners and the Museum's status with The National Archives as a 'Place of Deposit'.

### **Item 11: Any Other Business**

#### 11.1 Ashcroft Collection

Council agreed a positive response to the query from the curator of the Ashcroft Collection.

#### 11.2 Marketing

Members agreed that marketing be included in the remit of the current Appeal Committee.