

NATIONAL ARMY MUSEUM COUNCIL

Summary Minutes of the 154th Meeting

Date: 19 November 2015

Location: The Supreme Court, Parliament Square

Present: General Sir Richard Shirreff (Chairman), Mr Patrick Aylmer, Mr Keith Baldwin, Mr Patrick Bradley, Brigadier Douglas Erskine Crum, The Rt Hon The Lord Hamilton of Epsom, Professor William Philpott, Ms Jessica Spungin, Mr William Wells and Mrs Deborah Younger.

Field Marshal Sir John Chapple
Ms Brenda Hobday
Ms Tara Wilkinson

The Director General, Museum Director, Assistant Director (Collections)(Minutes), Assistant Director (Commercial & Visitor Experience), Assistant Director (Human Resources), Assistant Director (Public Programmes), Appeal Director (for Items 1-6).

1 Opening remarks

The Chairman opened the meeting and stated that as it followed the special meeting of Council in October, this would be core business as usual.

2 Register of Members' Interests

The *Register* was made available before the meeting, in accordance with Charity Commission advice.

3 Apologies for absence

Apologies were received from HRH The Duke of Kent, Lt Gen Sir Barney White-Spunner, Ms Caroline Wyatt and Mr Richard Hughes.

4 Minutes of the 153rd Meeting of Council held on 16 July 2015

Council approved the Minutes and the Chairman signed them as a true record.

5 Matters arising

The Director General reported that the first stage of the Triennial Review will look at whether the NAM remains as an NDPB or whether there are other more appropriate options. The second stage will look at efficiencies and shared services.

She also reported that the Cabinet Office will announce a number of freedoms in the budget for national museums, two of which are the ability to take loans from government and to set annual pay rises.

6 Fundraising Presentation

The Appeal Director outlined how the £1m agreed fundraising target was going to proceed.

7 Presentation on the Special Forces Exhibition

A presentation on the feasibility of staging this special exhibition was given.

8 Reports from Committee

Acquisition & Disposal

The future Collections Development Policy would be included as part of the Strategic Planning Meeting.

Building for the Future

Fit-out and case contracts had been completed.

NAMTL

Plans for catering and the Kids' Zone are proceeding well.

Audit & Risk Assurance

Subjects for internal audit included cash flow, business planning and cyber security.

NAM Foundation

The Foundation had released money to match the WREN grant.

9 Finance

The NAO will be contacted with regard to the carry over.

Council noted that Non-Public Account - Investments are currently stable.

The NAMTL accounts were presented to the meeting.

10 Council Governance

The Chairman will discuss with Members the request for a third Trustee member of the Acquisition & Disposal Committee.

Council noted that a qualified accountant was required for the NAMTL Board.

A replacement strategy was required for those Council Members due to retire within the next year.

The terms of service for co-opted members should be brought into line with those of Council Members and Honorary Advisers.

11 Siborne Model

The Chairman will contact RUSI's Vice-Chairman.

12 Any Other Business

The Annual Review was distributed at the Meeting.