

## NATIONAL ARMY MUSEUM COUNCIL

### Summary Minutes of the 147th Meeting

**Date:** 21 October 2013

**Location:** NAM Chelsea

**Present:** General Sir Jack Deverell (Chairman), Mr Keith Baldwin, Mr Mihir Bose, Mr Patrick Bradley, Mr Algy Cluff, Brigadier Douglas Erskine Crum, The Rt Hon The Lord Hamilton of Epsom, Professor William Philpott, Major General Charles Vyvyan, Lieutenant General Sir Barney White-Spunner and Mrs Deborah Younger.

Field Marshal Sir John Chapple, Colonel Tony Figg and Mr David Scott.

The Director General, Museum Director, Assistant Director (Collections), Assistant Director (Development), Assistant Director (Human Resources), Assistant Director (Public Programmes), and the Access & Outreach Manager (Minutes)

Mr Richard Aston, Mr Tim Leach, Miss Verity Rowsell, Mr Dan Savage and Miss Sophie Smith.

**Apologies:** HRH The Duke of Kent.

#### 1 Opening remarks

The Chairman welcomed Mr Algy Cluff who was attending his first meeting as a Member of Council and thanked Mr Bose, who was leaving Council, for his support during his term of appointment.

#### 2 *Register of Members' Interests*

The *Register* was made available before the meeting, in accordance with Charity Commission advice.

#### 3 Minutes of the 146th Meeting of Council held on 4 July 2013

Council approved the Minutes and the Chairman signed them as a true record.

#### 4 Matters arising

The Director General reported that the Museum would continue to have a presence in the Indian Army Memorial Room, Sandhurst.

#### 5. Council Matters: Reports from Committee:

##### a. Building for the Future

Council approved the decision to submit a second pre-application with a revised plan. The full application would be submitted by 5 December.

Council noted that the project was on time and on budget.

b. Audit & Risk Assurance (A&RA)

Council delegated authority to the A&RA Committee to sign off the 2013-14 Accounts.

The Committee had approved the following internal audit procedures for 2013:

- A detailed review of the Museum's risk matrix
- The development of a procedure for an Asset Impairment Review

The A&RA Committee was satisfied that due process had been followed regarding performance awards to staff.

c. NAMTL

- Council noted that the NAO had resigned as NAMTL's auditors;
- A contract with Ancestry for the digitisation of the Soldiers' Effects Records had now been signed.

d. Acquisition & Disposal

- The Museum's Accredited status had been confirmed for a further two years by Arts Council England.
- The Director General provided an update on the latest developments regarding the Siborne Model.

**6. Building for the Future Project Funding**

Council discussed the risks associated with a possible shortfall in fundraising and a number of possible funding leads that might be further explored.

**7. Finance 2013-14**

- Council noted the current value of the investments in the NAM's Non-Public Account.
- NAMTL Accounts to 30 September 2013 showed a net profit.

**8. Any Other Business**

The Director General reported that Field Marshal Sir John Chapple had donated his extensive collection of Indian Army badges to the NAM. On behalf of Council, the Chairman thanked Sir John for this very generous gift.