

NATIONAL ARMY MUSEUM COUNCIL

Summary Minutes of the 143rd Meeting

Date: 5 July 2012

Location: NAM Chelsea

Present: General Sir Jack Deverell (Chairman), Mrs Judith Anthony, Mr Keith Baldwin, Mr Patrick Bradley, The Rt Hon Lord Hamilton of Epsom, Professor William Philpott and Major General Charles Vyvyan

Field Marshal Sir John Chapple, Colonel Tony Figg and Mr David Scott.

The Director, Assistant Director (Collections), Assistant Director (Operations), Assistant Director (Human Resources) and Access & Outreach Manager (Minutes)

Apologies: HRH The Duke of Kent, Mr Mihir Bose, Mrs Deborah Younger and Mr Anthony Rose.

1 Register of Members' Interests

The *Register* was made available before the meeting, in accordance with Charity Commission advice.

2 Minutes of the 142nd Meeting of Council, held on 22 March 2012

Council approved the Minutes and the Chairman signed them as a true record.

3 Matters arising

The five-year Marketing Strategy would be circulated to Council.

NAMTL: the NAMTL Board had decided to retain the agreed profit target for 2012-13.

4 Finance

The Museum had received a clean audit report from the National Audit Office (NAO).

Council approved the 2011-12 Accounts.

Council discussed the possible impact of a reduction in the Museum's Grant-in-Aid and requested a 12-month rolling cashflow forecast to be presented at future meetings.

It was agreed that NAM officers as opposed to Members of Council should be signatories to the Museum's Charities Aid Foundation account.

5 Council Matters

Audit & Remuneration Committee:

- (i) It was agreed that a NAO representative should be invited to attend future meetings of the Committee;
- (ii) Council approved a change of title to the 'Audit & Risk Assurance Committee'.
- (iii) Council noted the Audit & Remuneration Committee's concerns over progress in fundraising.

6 Building for the Future: NAM Foundation

Council formally approved the recommendation of the Capital Campaign Steering Group to set up a NAM Foundation to manage funds raised for the redevelopment.

7 Annual Health & Safety Report

Council thanked the Assistant Director (Operations) for his report and noted that Health and Safety had been proposed as one of next year's internal audit topics.

8 Constitutional Matters

Membership of Council: Council approved the nomination of a new Member of Council.

Membership of Nominations Committee: The Chairman thanked Mr Baldwin for agreeing to join the Nominations Committee.

9 Any other business

The Director reported that the Museum had been awarded a Certificate of Excellence from the website TripAdvisor.