

<b>Role</b>	<b>Learning Volunteer: Schools and Families - Vol Proj 75B</b>
<b>Purpose</b>	<ul style="list-style-type: none"> <li>To assist staff with elements of the administration and delivery of the schools and families' programme of sessions in the Museum's Foyle Centre</li> <li>To offer volunteers a unique opportunity to play a key role while gaining experience working with a national museum collection of historic importance</li> </ul>
<b>Responsible to</b>	Learning staff
<b>Times/dates</b>	<ul style="list-style-type: none"> <li><b>School Workshops:</b> Monday to Friday, 9.00am to 14.30pm (term time only)</li> <li><b>Family Programmes:</b> School Holidays and Weekends, 10.15am to 16.45pm</li> </ul>
<b>Location</b>	National Army Museum, Royal Hospital Rd, Chelsea, London SW3 4HT
<b>Main tasks</b>	<p><b>School Workshops:</b></p> <ul style="list-style-type: none"> <li>Meet, greet and escort school groups from the Group Entrance to the Foyle Centre</li> <li>Help Learning staff set up and deliver workshops and taught sessions (including moving furniture and handling collection items, arranging objects for display and setting out classroom resources)</li> <li>Assist with the delivery of workshops and taught sessions on a variety of topics for different age groups (including supporting small groups with tasks and explaining handling collection items during group activities)</li> <li>Help care for and maintain the Departmental Handling Collection</li> </ul> <p><b>Family Programmes:</b></p> <ul style="list-style-type: none"> <li>Deliver craft-based activities for families</li> <li>Assist with set-up of family events and activities</li> <li>Assist with the development of family learning resources</li> <li>Deliver object handling activities for family audiences</li> </ul>
<b>Skills/qualities</b>	<p><b>Essential:</b></p> <ul style="list-style-type: none"> <li>Friendly and approachable</li> <li>Good standard of spoken English</li> <li>Good communication skills</li> <li>Willing to learn and be part of team</li> <li>Understanding of good customer service</li> </ul> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>Interest in military history</li> </ul>

	<ul style="list-style-type: none"> <li>• Experience of working with children (for Schools/Families roles/activities only)</li> </ul>
<b>Support and Training</b>	<ul style="list-style-type: none"> <li>• Full in-house training will be provided, including a site induction; health and safety; museum object manual handling; and subject knowledge required to support sessions</li> <li>• Discount in the shop and café</li> <li>• Expenses (out of pocket travel to and from place of work)</li> <li>• Volunteers' Handbook with helpful information about the role and the Museum</li> <li>• Regular feedback meetings with designated supervisor</li> </ul>
<b>Other key information</b>	<ul style="list-style-type: none"> <li>• The role may sometimes involve handling deactivated weapons (training will be provided)</li> <li>• The placement will be subject to a basic disclosure security clearance check</li> </ul>
<b>Benefits</b>	<ul style="list-style-type: none"> <li>• The opportunity to be part of a friendly and dedicated team</li> <li>• You will gain practical knowledge of UK museums and heritage education</li> <li>• You will develop practical skills and experience interacting with the museum's diverse audiences</li> </ul>
<b>Interested?</b>	<ul style="list-style-type: none"> <li>➤ The opportunity is open to everyone aged 18 and over interested in gaining experience in the museum sector and learning more about the National Army Museum</li> </ul>
<b>Closing Date</b>	<ul style="list-style-type: none"> <li>➤ <b>12.00pm (Noon) on Friday 31<sup>st</sup> May 2019.</b></li> </ul>
<b>For an Application Form</b>	<ul style="list-style-type: none"> <li>➤ <a href="http://www.nam.ac.uk/volunteer">http://www.nam.ac.uk/volunteer</a></li> </ul>