

Volunteer Project 88, Regimental and Corps Museum Liaison Volunteer

Role	Regimental & Corps Museum Liaison Volunteer
Purpose	<ul style="list-style-type: none"> To assist the Regimental Museum Liaison team with organising and creating resources for the NAM's annual training programme, also to take part in the advisory and other support services that NAM offers Regimental & Corps Museums. To offer volunteers a unique opportunity to gain experience working with a national museum collection of historic importance.
Responsible to	Regimental & Corps Museum Liaison Officer
Times / Dates	One day a week, 10am – 4pm for 3 months.
Location	National Army Museum, Chelsea, London
Tasks	<ul style="list-style-type: none"> Assisting with the organisation, creation of resources and delivery of the Regimental Museum training programme. Identifying and creating resources to support training in conservation, collections standards, fundraising, marketing and other areas of museum professional development. To work with the Regimental & Corps Museums Liaison Officer to support regional museums via the NAM's advisory service. Recording, organising and inputting data from training and events.
Skills	<p>Would suit someone who:</p> <ul style="list-style-type: none"> has a good standard of written and spoken English. is able to work independently and as part of a team. is methodical with very good attention to detail. has excellent interpersonal and communication skills. has good ICT skills (word-processing, database and spreadsheet applications). is able to lift up to 6kg and perform tasks handling fragile material. has an interest in a career in museums and heritage. has a basic understanding of the work of a museum and the organisation of training events. has an interest in British military history.

Support and Training	<ul style="list-style-type: none"> • Full in-house training will be provided, including site induction, Health & Safety, Equality & Diversity, task specific training, training in computer applications as required; and basic introduction to archive skills relevant to the tasks. The volunteer will also have the opportunity to attend Regimental Museums training focusing on developing curatorial skills. • Expenses: reasonable out of pocket travel expenses to and from the Museum, and reimbursement for a sandwich lunch. • Volunteers' Handbook and regular feedback meetings.
Benefits	<ul style="list-style-type: none"> • Opportunity to develop practical knowledge and skills in museum curation and networking. • Working as part of a friendly and dedicated team. • Contributing to the long-term preservation of the nation's heritage.
Interested?	<p>This opportunity is open to anyone aged 18 and over.</p> <p>To Apply: https://www.nam.ac.uk/volunteer</p> <p>Closing Date: Friday 24th May 2019, 12pm (Noon).</p> <p>Informal Interviews: Thursday 30 May 2019</p>