

## NATIONAL ARMY MUSEUM COUNCIL

### Summary Minutes of the 153rd Meeting

**Date:** 16 July 2015

**Location:** The Supreme Court, Parliament Square

**Present:** General Sir Richard Shirreff (Chairman), Mr Patrick Aylmer, Mr Keith Baldwin, Brigadier Douglas Erskine Crum, The Rt Hon The Lord Hamilton of Epsom, Professor William Philpott, Ms Jessica Spungin, Lt Gen Sir Barney White-Spunner and Mrs Deborah Younger.

Ms Brenda Hobday  
Mr Richard Hughes  
Ms Tara Wilkinson  
Mrs Lynsay Scratchley

The Director General, Museum Director, Assistant Director (Collections)(Minutes), Assistant Director (Development), Assistant Director (Human Resources), Assistant Director (Public Programmes).

#### 1 **Opening remarks**

The Chairman welcomed the new Council Members and Honorary Advisers. He also welcomed Tara Wilkinson from Army Heritage Branch and Ian Maine, the new Assistant Director (Collections).

#### 2 ***Register of Members' Interests***

The *Register* was made available before the meeting, in accordance with Charity Commission advice.

#### 3 **Apologies for absence**

Apologies were received from HRH The Duke of Kent, Field Marshal Sir John Chapple, Mr Patrick Bradley, Mr William Wells and Ms Caroline Wyatt.

#### 4 **Minutes of the 152nd Meeting of Council held on 26 March 2016**

Council approved the Minutes and the Chairman signed them as a true record.

#### 5 **Matters arising**

The Draft Terms of Reference for Honorary Advisers had been amended and Council was now fully recruited.

Charity Trustee training had taken place.

Brigadier Douglas Erskine Crum had been elected as Chair of the NAM Foundation.

## **6 Reports from Committee**

### Acquisition & Disposal

The Acquisition & Disposal Policy is in the process of being updated for referral to full Council.

It would be useful for the Committee to have another member.

### Audit & Risk Assurance

The Internal Audit Report had been considered at its July meeting.

### Building for the Future

Council noted that building inflation had not taken place.

The Director General confirmed that the move out of the temporary offices at Ergon House would take place at the end of August.

### NAMTL

Ms Dawn Watkins had been recruited as Assistant Director (Commercial & Visitor Experience) and would start in September.

There was a need to increase the number of Directors on the NAMTL Board.

### NAM Foundation

It was noted that the Foundation would meet in September to consider the Annual Accounts.

## **7 Triennial Review**

The Director General advised that the review would start in the autumn and be overseen by the Cabinet Office.

## **8 Draft NAM Consolidated Financial Statements 31 March 2015 and draft Audit Completion Report**

Council approved the accounts which were duly signed.

## **9 NAMTL Financial Statements 31 March 2015 and Audit Completion Report**

The approval of the annual accounts was done by email.

Council noted that NAMTL was still trading, but at a very reduced level.

## **10 Siborne Model**

Council considered an offer from RUSI to resolve the disputed ownership of the Siborne Model by a loan agreement. Council concluded that the legal advice supporting NAM's ownership of the model and their obligations as charity trustees left little room for manoeuvre.

## **11 Building for the Future Project**

The Appeal Committee had met on 8 May to discuss how to close the fundraising gap.

International Fundraising Consultancy had been appointed to undertake a review of the Museum's fundraising position.

Approaches would be made to specific Defence Companies.

## **12 Finance**

Council noted that Charity Commission approval was required if funds relating to the Buffs, WRAC and Middlesex Regiment Collections were to be allocated to the Building for the Future Project.

It was agreed that the funds donated by Lane Fine Art should be returned.

## **13 Government Transparency Agenda**

Council decided against admitting members of the public to Council Meetings.

## **14 Any Other Business**

The Chairman asked for branding and audience profiles to be addressed at the special meeting in October.

The Director General mentioned the new Charity guidance which had just been issued and directed Members to it.

The Chairman expressed his thanks to the Assistant Director (Development) who was leaving the Museum staff.