

## **NATIONAL ARMY MUSEUM COUNCIL**

### **Minutes of the 156<sup>th</sup> Meeting of the National Army Museum Council held at The Supreme Court, Parliament Square at 1000hrs on Thursday 14<sup>th</sup> July 2016**

#### **Present**

General Sir Richard Shirreff (Chairman), Mr Patrick Aylmer, Mr Keith Baldwin, Mr Patrick Bradley, Brigadier Douglas Erskine Crum, Professor William Philpott, Ms Jessica Spungin, Lt Gen Sir Barney White-Spunner, Mr William Wells, Mrs Deborah Younger.

Ms Brenda Hobday, Mr Richard Hughes, Brigadier Matt Lowe, Mr Mike Robbins.

The Director General, Museum Director, Assistant Director (Public Programmes), Assistant Director (Collections), Assistant Director (Human Resources), Committee Clerk (Minutes), Assistant Director (Commercial & Visitor Experience) NAM.

#### **Item 1: Opening remarks**

The Chair welcomed those present at the meeting.

#### **Item 2: *Register of Members' Interests***

The *Register* was once again made available before the meeting, in accordance with *Charity Commission* advice.

#### **Item 3: Apologies for absence**

These had been received from HRH The Duke of Kent, Royal Patron of the National Army Museum, The RT Hon Lord Hamilton of Epsom and Ms Caroline Wyatt.

#### **Item 4: Minutes of the 155<sup>th</sup> Meeting of Council, held on 16 July 2015**

The Minutes of the 155<sup>th</sup> meeting were approved by Council and the Chairman was authorised to sign them as a true record.

#### **Item 5: Matters Arising**

##### **5.1 Siborne Model**

Council maintained their fiduciary responsibility to preserve assets and rejected the Motion as inappropriate. Trustees agreed to seek specialist counsel.

#### **Item 6: Reports from Committee**

##### **6.1 Acquisition & Disposal Committee**

The Chair of the Acquisition & Disposal Committee will be stepping down in November next year and advised Members to consider appointments.

##### **6.2 Building for the Future Committee**

Council acknowledged the tremendous work of the NAM in this project.

### **6.3 NAMTL**

The NAMTL Chair announced that he would be stepping down after the museum opens. The Board had been completed with the addition of Jessica Spungin.

### **6.4 Audit & Risk Assurance Committee**

Internal audits were in process, the findings were good and the Committee were comfortable with their recommendations.

### **6.5 Appeal & Marketing Committee**

The Director General updated Council on progress with fundraising.

### **Item 7: Triennial Review 2015**

Council were satisfied with the recommendations in the review.

### **Item 8: Draft NAM Consolidated Financial Statements 31 March 2016 and Draft Audit Completion Report**

The report was positive, the financial statements were accepted by Council and signed off by the Chairman.

### **Item 9: NAMTL Financial Statements 31 March 2016 and Audit Completion Report**

The Assistant Director (Commercial & Visitor Experience) outlined the main points of the report.

### **Item 10: Finance (2016-17)**

#### **10.1 Management Accounts 2016-17/Cash Flow**

The Museum Director confirmed that the accounts were presented to the Audit and Risk Assurance Committee.

#### **10.2 Non-Public Account: Investments**

Council accepted the investments as presented.

#### **10.3 NAMTL Accounts**

The Assistant Director (Commercial & Visitor Experience) summarised the accounts.

### **Item 11: Collections Development Policy**

The Assistant Director (Collections) outlined the policy which was approved by Council.

### **Item 12: Ratification of the Museums Association's Code of Ethics**

The Museum Director circulated the Code of Ethics for Museums booklet and the Board was happy to endorse its adoption.

### **Item 13: Building for the Future Project**

#### **13.1 Fundraising**

The Director General updated the group on figures and targets achieved.

#### **13.2 Interior Spaces**

The Assistant Director (Public Programmes) presented a slide show of interior spaces to Council and confirmed that all gallery naming rights had been sold.

### **Item 14: Business Plan - Museum Re-launch**

The Director General ran through the report and Trustees found the depth of detail in the spreadsheet helpful.

### **Item 15: Any Other Business**

The Director General thanked Council and the Chair concluded the meeting.