

NATIONAL ARMY MUSEUM COUNCIL

Minutes of the 159th Meeting of the Museum Council Held in the Boardroom at the National Army Museum Chelsea On Friday 7th July 2017 at 1000hrs

Present

General Sir Richard Shirreff (Chairman), Mr William Wells, Ms Jessica Spungin, Field Marshal Sir John Chapple, The RT Hon Lord Hamilton of Epsom, Mr Patrick Aylmer, Mr Patrick Bradley.

In Attendance

Mr Richard Hughes. Director General, Museum Director, Assistant Director (Commercial & Visitor Experience), Assistant Director (Development), Committee Clerk, National Army Museum.

Item 1: Opening remarks

The Chairman welcomed those present and acknowledged the Director General's retirement in October 2017.

Item 2: *Register of Members' Interests*

The *Register* was made available in accordance with *Charity Commission* advice and no additions were made.

Item 3: Apologies for absence

Apologies had been received from HRH The Duke of Kent, Royal Patron of the NAM, Brigadier Douglas Erskine Crum, Mr Keith Baldwin, Mr Mike Robbins, Ms Brenda Hobday and Brigadier Martyn Gamble.

Membership had concluded for Professor William Philpott, Mr Patrick Bradley, Ms Deborah Younger and Lieutenant General Sir Barney White-Spunner and the Chairman registered thanks on behalf of Council for their stalwart service.

Item 4: Minutes of the 158th Meeting of Council, held on 16th February 2017

Council approved the minutes of the 158th meeting and the Chairman was authorised to sign them as a true record.

Item 5: Matters Arising

The Museum had requested for further clarification from RUSI regarding the Siborne Model.

Item 6: Council Matters

6.1 Extension of Existing Members

Brigadier Douglas Erskine Crum and Mr Keith Baldwin agreed to extend their terms until November 2017 with the Building for the Future Committee.

6.2 New Appointments to Council

Interviews had been completed and seven new Council Members were selected.

The tender process to select a head-hunter in anticipation of the Director General's retirement had begun.

Mr Wells would replace Professor Philpott on the Appointments Committee.

After note: Ms Spungin will replace Mr Baldwin on the Appointments Committee.

6.3 Council Committees

Council discussed the structure and frequency of Committees along with their areas of focus.

6.4 Annual Register of Interests

The Chairman reminded Council to complete their annual return.

Item 7: Reports from Committees

7.1 Building for the Future Committee

The Director General reported on the programme which was progressing well.

7.2 Appointments Committee

This was discussed in items 6.2 & 6.3.

7.3 Acquisition & Disposal Committee

Council noted the report and advocated setting up academic research bursaries.

7.4 Audit & Risk Assurance Committee

The Audit & Risk Assurance Committee had met the day before the Council meeting. An in-camera meeting with the National Audit Office (NAO) was also held. The report was unqualified and the Committee was satisfied.

7.5 NAMTL

The new Chair of NAMTL thanked the previous NAMTL Chair for his many years of service. The business plan was being reviewed and early indications were positive.

Item 8: Draft NAM Consolidation Financial Accounts

An updated document was circulated. The auditors gave the Museum a clean bill of health. Council accepted the accounts.

Item 9: NAMTL Financial Statement and Audit

The auditors were satisfied with NAMTL.

Item 10: Triennial Review Update

Council considered the recommendations of the Triennial Review.

Item 11: Museum Review

Council responded positively overall to the museums review.

Item 12: Finance Summaries 2017-18

12.1 Management Accounts 2017-18 and Cash Flow to 31st May 2017

The management accounts and cash flow were in line with expectations.

12.2 Non-Public Account – Investment & Holdings

Council agreed the stocks and shares should be converted and the accounts liquidated.

12.3 NAMTL Accounts to 31st May 2017

Council noted the accounts.

12.4 Major Project Report

The Museum Director ran through the figures in detail which Members found helpful.

13. Development Funding Strategy

The Assistant Director of Development outlined the strategy with a presentation.

14. Business Plan

14.1 2016-17 Out-turn Report

Council noted the report.

14.2 2017-18 Business Plan Update

An updated graph was circulated and future activities and events were explored.

15. Any Other Business

There was no other business.