

## National Army Museum

Royal Hospital Road, Chelsea, London SW3 4HT

### Exhibitions Department

**Post: Exhibition Designer**

**Post No: NAM 207**

### Person Specification

| CRITERIA                               | STANDARD   | E/D | EVIDENCE                                |
|--|--|-----|---|
| <b>Qualifications</b>                  | Educated to Degree Level   | D   | Certificate                             |
| <b>Previous experience required</b>    | Demonstrable experience of producing high quality graphic design for print and display.  | E   | Application and Interview and Portfolio |
|  | Demonstrable experience of producing 3D drawings from Sketch Up or Vecta   | E   |   |
|  | Experience and clear understanding of printing and other production processes.   | E   |   |
|  | Experience of working creatively to support Brand Identity.  | D   |   |
|  | Experience of producing drawings for build tenders.  | E   |   |
|  | Experience of working with suppliers and contractors.  | E   |   |
|  | Ability to translate a 2D concept to a 3D scheme.  | E   |   |
|  | Experience of devising a graphic identity and typesetting for production.  | E   |   |
|  | Experience/an understanding of working within a design team.   | D   | Application and Interview               |
|  | Experience/an understanding of diverse styles of designs, trends, and best practice of design within the workplace.  | E   |   |
| <b>Attainments/skills/competencies</b> | Strong conceptual skills with a proven creative approach, a keen eye for typography and detail demonstrable ability to take concepts through to final execution. | E   | Application and Interview               |
|  | Ability to work for periods on own initiative while understanding the  |     |   |

|                             |   |  |                                    |
|-----------------------------|---|--|------------------------------------|
|                             | <p>importance of liaison and proactive communication and collaborative working across departments.</p> <p>A flexible approach to work, and the ability to prioritise, meet deadlines and manage high turnover of projects and reactive requirements.</p> <p>Understanding of the importance of brand; ability to see the 'big picture'.</p> <p>Demonstrable initiative, creativity, and the ability to identify opportunities.</p> <p>Well-developed interpersonal and communication skills.</p> <p>Excellent resource, project, time and budget management skills.</p> <p>Excellent attention to detail and proof reading.</p> <p>Good standard of written English and ability to write basic copy.</p> <p>Advanced InDesign, PhotoShop and Illustrator skills, Sketch Up and Vecta.</p> <p>Computer literacy, including knowledge of MS Word, Excel and PowerPoint.</p> | <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>D</p> <p>E</p> |                                    |
| <b>Special Requirements</b> | <p>Working within a Museum or similar environment.</p> <p>Ability to work cross culturally in an organisation.</p>  | <p>D</p> <p>E</p>  | <p>Application &amp; Interview</p> |

July 2021