

National Army Museum

Royal Hospital Road, Chelsea, London SW3 4HT

Post: Head of Equipment & Uniform (Stevenage)

Person Specification

CRITERIA	STANDARD	E/D	EVIDENCE
Qualifications	Educated to degree level (or equivalent) in a humanities subject.	D	Certificate
Knowledge	Demonstrable knowledge of the history of the Army and current developments in defence.	E	Application and Interview
	Extensive knowledge of the nature and characteristics of military material culture.	E	Application, Interview and publication
	Knowledge of the museum or wider heritage sector.	D	Application, interview and reference
	Understanding Collections Research outputs.	D	Application and interview
Experience	Significant experience of projects working with a wide range of military material culture.	E	Application and Interview
	Well-developed experience of cataloguing and associated standards and the use of Collections Management Systems.	E	Application and Interview
	Experience of managing Collections Development projects.	E	Interview and Evidence
	Experience of collections review and disposal activity.	E	Interview and Evidence
Attainments / Skills / Competencies	Excellent presentation and interpersonal skills with the ability to communicate.	E	Application, interview and evidence
	Personable, with the confidence to deal with a wide range of stakeholders and partners.	E	Application and Interview
	Ability to develop and curate exhibitions.	D	Application

	Experience of staff and/or volunteer management.	E	Application and Interview
	Ability to prioritise and meet deadlines.	E	Application and Interview
	Strong co-ordination, organisational, and project management skills.	E	Application and Interview
	Track record of working and collaborating within and across teams.	E	Application and Interview
	Experience of working on digital projects.	E	Application and Interview
	Experience of planning and conducting oral history projects.	D	Application and Interview
	Ability to drive a long wheel base vehicle.	D	Application and Interview
Particular circumstances	The role will require travel to other venues, including between the Museum's sites, and may also include some overnight stays and international travel.	E	Interview

KEY: E = Essential D = Desirable

January 2022