National Army Museum

Royal Hospital Road, Chelsea, London SW3 4HT

Audiences & Engagement Division

Post: Learning Producer (Schools & Youth) **Post No's: NAM 257**

<u>Person Specification</u>

CRITERIA	STANDARD	E/D	EVIDENCE
Qualifications	Education to degree level (or equivalent). A recognised teaching qualification. Advanced degree in Museum/heritage or related subject.	E D D	Certificate
Previous experience required	Evidence of recent classroom teaching experience and/or experience of teaching in a museum or heritage context. Experience of learning resource development and management. Evidence of the ability to plan and use resources effectively and efficiently, supported by clear understanding and application of financial monitoring and management. Experience of working with colleagues in other departments to leverage museum expertise for learning programmes.	E E D D D	Application and Interview

	Experience of developing STEM-related workshops and lessons. Experience of using digital technology in workshops. Experience of working with freelancers and/or learning contractors. Experience of working with diverse audiences.	D D D	
Attainments/skills/ competencies	A working knowledge of KS1-5 national and devolved curricula, and exam specifications and sector trends, as they pertain to history. An ability to communicate ideas in an inspiring manner. Ability to work for periods on own initiative while understanding the importance of liaison and proactive communication with wider department staff. Ability to plan, prioritise and work effectively to deadlines. Ability to identify risks and opportunities. Understanding of long, medium and short-term goals and strategy, both departmental and institutional. Understanding of NAM's KS1-5 formal learning audiences. Experience of working with SEN/SEND groups in Museum/heritage/gallery context	E E E E E D E D D	Application and Interview

	The ability to use museum collections assets and handling objects to inspire and educate. Experience of evaluating learning programmes. A working knowledge of British military history and the Army today. A commitment to learning about the British Army and the Museum's collections. Experience of delivering community learning and engagement. Excellent interpersonal and communication skills. Outstanding organisational skills and the ability to and experience of working on multiple concurrent projects. Ability to work under pressure. A flexible approach to work.	D D E D E E E E	
	ICT skills in Microsoft Word and Microsoft Excel.	E	Application and Interview
	Familiarity with MAC OSX and Apple Mail, iCal	D	Application and Interview
Particular circumstances	A current full, clean driver's licence. Working with the Handling Collection, particularly weapons, will entail standing and moving around, and lifting weights of up to approx 15 kgs.	D E E	Interview

	Setup of learning spaces will entail lifting chairs and moving tables on a regular basis. Travel to other venues *e.g. Stevenage store, Regimental and Corps Museum, Army barracks* may be required and may include some overnight stays.	E	

KEY: **E = Essential** **D = Desirable**

[March 2026]