

National Army Museum
Royal Hospital Road, Chelsea, London SW3 4HT

Archives, Library and Information team

**Post: Picture Librarian (Chelsea)
(2-Year Fixed-Term Contract)**

Post No: NAM 907

Person Specification

CRITERIA	STANDARD	E/D	EVIDENCE
Qualifications	Degree (or equivalent) in a relevant subject	E	Application and Interview
	Recognised qualification in copyright or image licensing	E	Application and Interview
Previous experience required	Experience/Intern work within a Picture Library.	E	Application and Interview
	Interest in British Military History	D	Application and Interview
Attainments/skills/competencies	Highly motivated self starter able to work as part of a Team and meet tight deadlines	E	Application and Interview
	Excellent interpersonal and communication skills.	E	Application and Interview
	Methodical, organized and reliable.	E	Application and Interview
	Excellent attention to detail.	E	Application and Interview
	Ability to prioritise workloads	E	Application and Interview
	Relationship building within and outside the organisation	E	Application and Interview
	ICT skills in Microsoft Word and Microsoft Excel.	E	Application and Interview
	Familiarity with MAC OSX	D	Application and Interview
Particular circumstances	Travel to other venues may be required and may include some overnight stays.	E	Interview
	Normal colour vision, for image file colour management purposes.	E	Application and interview

KEY:

E = Essential

D = Desirable

June 2022